

**The River Grove Public Library District  
General Board Meeting Minutes  
APRIL 14, 2021**

**CALL TO ORDER:**

President Prokop called the meeting to order at 7:04 p.m.

Roll:

|                |   |
|----------------|---|
| Mr. Batson     | Present                                 |
| Mr. McManus    | Present                                 |
| Mr. Hammon     | Present                                 |
| Ms. Angelico   | Present                                 |
| Ms. Dombrowski | Present                                 |
| Mr. Ryan       | Present                                 |
| Mr. Prokop     | Present                                 |
| Record Shows:  | 7 Present, 0 Absent                     |
| Also Present:  | Jorge Perez, Director                   |
|                | Yuli Melnyk, Head of Circulation        |
|                | Toula Anastos, Administrative Assistant |

**GUEST:**

Kimberly Asbury, Newly Elected Library Trustee  
 Robert Conway, Newly Elected Library Trustee  
 David Bremer, Vice-President of Environmental Engineering Services at Carnow Canibear

Mr. Batson introduced Mr. David Bremer and gave a brief summary on why we called him for his professional opinion on the soil testing we had done on the lot located at 8631 W. Grand Avenue. Mr. Batson inquired if we should go into Executive Session in order to further discuss this matter.

Mr. McManus suggested that our Newly Elected Trustee, Kimberly Asbury, also join to bring them up to speed on what is happening.

Ms. Angelico motioned to suspend the order of the day.  
Mr. McManus second.

Roll:

|                 |                |
|-----------------|----------------|
| Mr. Batson      | Aye            |
| Mr. McManus     | Aye            |
| Mr. Hammon      | Aye            |
| Ms. Angelico    | Aye            |
| Ms. Dombrowski  | Aye            |
| Mr. Ryan        | Aye            |
| Mr. Prokop      | Aye            |
| Record Shows:   | 7 Ayes, 0 Nays |
| Motion Carries. |                |

Mr. McManus suggested that the new members elected take part in the Executive Session to bring them up to speed. The board agreed.

**EXECUTIVE SESSION:**

Ms. Angelico motioned to go into Executive Session to discuss property at 7:10 pm.

Mr. Ryan second.

Roll:

Mr. Batson           Aye

Mr. McManus       Aye

Mr. Hammon        Aye

Ms. Angelico       Aye

Ms. Dombrowski   Aye

Mr. Ryan            Aye

Mr. Prokop          Aye

Record Shows:     7 Ayes, 0 Nays

Motion Carries.

We have reconvened into our regular session at 7:58 pm.

Mr. Bob Conway joined the meeting during Executive Session.

**APPROVAL OF MINUTES:**

A. Ms. Angelico motioned to approve the General Board Meeting Minutes for March 10, 2021 as presented.

Mr. Ryan second.

Record Shows:     All Ayes

Motion Carries.

B. Mr. Ryan motioned to approve the Executive Session Minutes for March 10, 2021 as presented.

Ms. Angelico second.

Record Shows:     All Ayes

Motion Carries.

**CORRESPONDENCE:**

1. There was no correspondence this month.

**TREASURER’S REPORT:**

Mr. Ryan motioned to approve the Treasurer’s Report for February 2021 as presented.

Ms. Angelico second.

Roll:

Mr. Batson           Aye

Mr. McManus        Aye

Mr. Hammon         Aye

Ms. Angelico        Aye

Ms. Dombrowski    Aye

Mr. Ryan                   Aye  
Mr. Prokop                Aye  
Record Shows:         7 Ayes, 0 Nays  
Motion Carries.

Mr. Ryan motioned to approve the Treasurer’s Report for March 2021 as presented.  
Ms. Angelico second.

Roll:  
Mr. Batson                Aye  
Mr. McManus             Aye  
Mr. Hammon              Aye  
Ms. Angelico             Aye  
Ms. Dombrowski        Aye  
Mr. Ryan                 Aye  
Mr. Prokop                Aye  
Record Shows:         7 Ayes, 0 Nays  
Motion Carries.

**BILLS FOR APPROVAL:**

Mr. Ryan motioned to approve the April 2021 Bills for Approval as presented.  
Ms. Dombrowski second.

Roll:  
Mr. Batson                Aye  
Mr. McManus             Aye  
Mr. Hammon              Aye  
Ms. Angelico             Aye  
Ms. Dombrowski        Aye  
Mr. Ryan                 Aye  
Mr. Prokop                Aye  
Record Shows:         7 Ayes, 0 Nays  
Motion Carries.

**LIBRARY STATUS REPORT**

- A. We had a really good month in March. Our statistics show an increase in our circulation, new library cards, our passport services, and our computer sessions.
- B. Mr. Perez and Ms. Melnyk attended the Harassment Program. Staff also has been assigned a date and time when they will be attending the program and once our new board members are affirmed, we will then schedule the program for the board to attend.
- C. Everyone was handed a copy of Illinois Legislative Issues from the State.
- D. Our Summer Reading Program is around the corner. We are going digital for summer reading by using an app.

E. Just to give an update on what is happening with all the libraries in the state; the trend has become for all libraries to be fine free.

F. Everyone was handed a copy of a table of context for Library Trustee Orientation for review. Mr. Perez asked the board to give him any suggestion that he may add to the table of context to help new trustees joining the board.

G. Mr. Perez hired Cathy Parker to be at our June Board Meeting to consult the newly elected members refresh the current members on the responsibilities of the board. Mr. Perez asked the board what time would they like Ms. Parker to attend the meeting. The board decided for Ms. Parker to give her presentation at 6 pm at the June Board Meeting.

H. We lost our Young Adult staffer, Sarah Szeszol. We will be hiring someone a new staff member.

Ms. Angelico motioned to approve the Library Status Report as presented.

Mr. Ryan second.

Record Shows: All Ayes

Motion Carries.

## **COMMITTEE REPORTS:**

### **A. Building and Grounds**

A. We received a quote for repairing the roof from one of Mr. Batson's contacts. However, they only gave us a quote for the roof above the children's area. Mr. Prokop asked Mr. Batson to contact them to give us a quote on both roofs. Mr. Prokop also asked Mr. Batson to write up a proposal for us to give the roofers so that we may get a price on what we need done per that proposal. We will then post it in the paper for people to make bids on the job.

Mr. Prokop also spoke with our insurance agent he felt that the roof had encountered a lot of moisture damage and suggested that we do a complete teardown and do a re-roofing to make sure that it is solid.

Our tenant's microwave oven and stove top broke. Our tenant, Russ Polk, purchased them himself and installed them. They also cleaned up a lot of the bushes in the back of lot between the fence and the alley.

### **B. Finance**

No Report.

### **C. Legislative**

No Report.

### **D. Public Relations**

No Report.

### **E. Strategic Planning**

No Report.

**OLD BUSINESS:**

**A. Budget Calendar**

Ms. Angelico motioned to approve the 2021 -2022 Budget Calendar as Presented.

Mr. Ryan second.

Roll:

- Mr. Batson           Aye
- Mr. McManus        Aye
- Mr. Hammon         Aye
- Ms. Angelico        Aye
- Ms. Dombrowski    Aye
- Mr. Ryan             Aye
- Mr. Prokop          Aye
- Record Shows:      7 Ayes, 0 Nays
- Motion Carries.

**B. Electrical Work**

Ms. Angelico motioned to have All Pro Resources Option#1in the amount of \$1,053.00 as presented.

Ms. Dombrowski second.

Roll:

- Mr. Batson           Nay
- Mr. McManus        Aye
- Mr. Hammon         Aye
- Ms. Angelico        Aye
- Ms. Dombrowski    Aye
- Mr. Ryan             Aye
- Mr. Prokop          Aye
- Record Shows:      6 Ayes, 1 Nay
- Motion Carries.

**NEW BUSINESS:**

**A. Lease Renewal**

Ms. Angelico motioned to renew the lease to our tenants in the amount of \$1,800.00.

Ms. Dombrowski second.

Roll:

- Mr. Batson           Aye
- Mr. McManus        Aye
- Mr. Hammon         Aye
- Ms. Angelico        Aye
- Ms. Dombrowski    Aye
- Mr. Ryan             Nay
- Mr. Prokop          Aye
- Record Shows:      6 Ayes, 1 Nay
- Motion Carries.

**B. Utica Proposal**

We received Utica Insurance's proposal for the water damage in the amount of \$8,074.10. The proposal did not include the books that were damaged. Ms. Melnyk stated that the books were about \$200.00 to \$250.00 worth of damage. Mr. Prokop asked the board what they would like to do if Utica refuses to include the worth of the book damage.

Mr. McManus motioned to accept the Utica Insurance's proposal for \$8,074.10 and ask for them to include the \$250.00 for the worth of the damaged books.

Ms. Angelico second.

Roll:

|                |                |
|----------------|----------------|
| Mr. Batson     | Aye            |
| Mr. McManus    | Aye            |
| Mr. Hammon     | Aye            |
| Ms. Angelico   | Aye            |
| Ms. Dombrowski | Aye            |
| Mr. Ryan       | Aye            |
| Mr. Prokop     | Aye            |
| Record Shows:  | 7 Ayes, 0 Nays |

Motion Carries.

### **C. LinkedIn**

Ms. Yuli Melnyk gave a presentation on how we should apply for the LinkedIn Learning app.

Mr. Ryan motioned to approve the purchase of the LinkedIn Learning app in the amount of \$2500.00.

Ms. Angelico second.

Roll:

|                |                |
|----------------|----------------|
| Mr. Batson     | Aye            |
| Mr. McManus    | Aye            |
| Mr. Hammon     | Aye            |
| Ms. Angelico   | Aye            |
| Ms. Dombrowski | Aye            |
| Mr. Ryan       | Aye            |
| Mr. Prokop     | Aye            |
| Record Shows:  | 7 Ayes, 0 Nays |

Motion Carries.

### **PUBLIC COMMENTS**

Mr. Ryan suggested that all four of the newly elected trustees join our May meeting.

### **EXECUTIVE SESSION:**

#### **ADJOURNMENT:**

Ms. Angelico motioned to adjourn out of regular session at 8:52 pm.

Ms. Dombrowski second.

Record Shows: All Ayes

Motion Carries

Respectfully submitted,

Geri Dombrowski,  
Board Secretary

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