**River Grove Public Library District**

**General Board Meeting Minutes**

**September 11, 2024**

**Regular Board Meeting**

**CALL TO ORDER:**

President Conway called the meeting to order at 6:00 pm.

**Roll:**

Mr. McManus Present

Ms. Angelico Present

Mr. Prokop Present

Ms. Asbury Present

Ms. Puccillo Present

Mr. Conway Present

Mr. Orange Absent

Record Shows: 6 Present, 1 Absent

Also Present: Scott Grotto, Director

Angela Hantosh, Business Office Clerk

\*A moment of silence was taken for the twenty-third anniversary of 9/11\*

**GUESTS:**

None

**APPROVAL OF MINUTES:**

1. General Board Minutes – August 14, 2024

Mr. Prokop motioned to approve, Ms. Puccillo second

Record shows All Ayes

1. Special Meeting Minutes – September 4, 2024

Mr. Conway motioned to approve, Mr. McManus second

Record shows All Ayes

**CORRESPONDENCE:**

Mr. Conway stated that he had sent an email to the board members explaining the difference between the library and the village.

**TREASURER’S REPORT:**

1. Approval of August 2024 Treasurer’s Report

Mr. Conway motioned to approve, Mr. McManus second

**Roll:**

Mr. Conway Aye

Mr. Orange Absent

Ms. Asbury Aye

Mr. McManus Aye

Ms. Puccillo Aye

Ms. Angelico Aye

Mr. Prokop Aye

Record Shows 6 Ayes, 1 Absent – Motion Carries

**BILLS FOR APPROVAL:**

1. Approval of Bills presented in September 2024

Mr. Prokop stated that he’d like to see a summarized report of the general fund. Scott will call Lauterbach and request that for the next meeting.

Ms. Angelico motioned to approve, Mr. McManus second.

**Roll:**

Mr. Conway Aye

Mr. Orange Absent

Ms. Asbury Aye

Mr. McManus Aye

Ms. Puccillo Aye

Ms. Angelico Aye

Mr. Prokop Aye

Record Shows 6 Ayes, 1 Absent – Motion Carries

**PRESIDENT’S REPORT:**

1. President Conway’s Report

None

**LIBRARY STATUS REPORT:**

1. Director’s Report

-Scott stated that he has met with Patrick from DAE Group and looks forward to the new build and everything is moving along as it should.

-The library has to have it’s annual audit and we can begin that in November as it has to be completed by January 2025.

-Scott met with surrounding banks and determined that Wintrust is the only bank that has a dedicated person that deals with municipalities and has the best percentage rate on their saving accounts.

Mr. McManus motioned to approve, Mr. Conway second

Record shows All Ayes

**COMMITTEE REPORTS:**

None

**BUILDING AND GROUNDS:**

None

**OLD BUSINESS:**

1. Discussion and possible action on moving the library’s development fund to Wintrust, Belmont or Pan American bank

Mr. Conway motioned to move the library’s development fund to Wintrust Bank’s Max Safe Account, Ms. Angelico second

**Roll:**

Mr. Conway Aye

Mr. Orange Absent

Ms. Asbury Aye

Mr. McManus Aye

Ms. Puccillo Aye

Ms. Angelico Aye

Mr. Prokop Aye

Record Shows 6 Ayes, 1 Absent – Motion Carries

1. Discussion and possible action on emergency declaration resolution

The board had an in-depth discussion about the resolution with each member having input. During the discussion Mr. Conway made a motion to not name any specific contractors that may potentially work with the library.

Mr. Prokop motioned to approve, Ms. Angelico second

**Roll:**

Mr. Conway Abstain

Mr. Orange Absent

Ms. Asbury Nay

Mr. McManus Aye

Ms. Puccillo Aye

Ms. Angelico Aye

Mr. Prokop Aye

Record Shows 4 Ayes, 1 Absent, 1 Nay, 1 Abstain – Motion does not pass

**75 ILCS 16/40-45**, requires a 3/4 vote of the entire board to pass an emergency resolution. Since your board has 7 members, this means 3/4 of 7 is 5.25, so you would need at least 6 affirmative votes for the resolution to pass, regardless of how many members were present. With only 4 "yes" votes, the resolution did not pass.

1. Magdan Construction contract for 8301 W Grand Ave.

No action taken

**NEW BUSINESS:**

1. ACTION: Switching payroll services from PayCom to Lauterbach & Amen

Mr. McManus motioned to approve, Ms. Angelico second

**Roll:**

Mr. Conway Aye

Mr. Orange Absent

Ms. Asbury Aye

Mr. McManus Aye

Ms. Puccillo Aye

Ms. Angelico Aye

Mr. Prokop Abstain

Record Shows 5 Ayes, 1 Absent, 1 Abstain – Motion Carries

1. ACTION: Hire GW & Associates to conduct the library’s annual audit

Ms. Angelico motioned to approve, Mr. McManus second

**Roll:**

Mr. Conway Aye

Mr. Orange Absent

Ms. Asbury Aye

Mr. McManus Aye

Ms. Puccillo Aye

Ms. Angelico Aye

Mr. Prokop Aye

Record Shows 6 Ayes, 1 Absent – Motion Carries

1. ACTION: Invoice from DAE Group

Mr. Conway motioned to approve, Ms. Asbury second

**Roll:**

Mr. Conway Aye

Mr. Orange Absent

Ms. Asbury Aye

Mr. McManus Nay

Ms. Puccillo Abstain

Ms. Angelico Aye

Mr. Prokop Nay

Record Shows 3 Ayes, 1 Absent, 1 Abstain, 2 Nays – Motion Tabled

1. Discussion and possible action on IGA for transfer of property
2. Discussion on timeline and publication of public bids for demolition work at 8301 W Grand Ave
3. Discussion of Owners Rep bids for construction project at 8301 W Grand Ave

**PUBLIC COMMENTS**

None

**EXECUTIVE SESSION:**

None

**ADJOURNMENT:**

Mr. Conway motioned to Table the last 3 items of New Business and adjourn at 7:18pm, Ms. Asbury second

Record Shows All Ayes