

**The River Grove Public Library District
General Board Meeting Minutes
MAY 12, 2021**

CALL TO ORDER:

President Prokop called the meeting to order at 7:02 p.m.

Roll:

Mr. Batson	Absent
Mr. McManus	Present
Mr. Hammon	Present
Ms. Angelico	Present
Ms. Dombrowski	Absent
Mr. Ryan	Present
Mr. Prokop	Present
Record Shows:	5 Present, 2 Absent
Also Present:	Jorge Perez, Director Yuli Melnyk, Head of Circulation Toula Anastos, Administrative Assistant

GUEST:

Kimberly Asbury, Newly Elected Library Trustee
Robert Conway, Newly Elected Library Trustee
Nancy Carvajal, Newly Elected Library Trustee
Kristine Mazza, Newly Elected Library Trustee

APPROVAL OF MINUTES:

A. Mr. Ryan motioned to approve the General Board Meeting Minutes for April 14, 2021 as presented.

Ms. Angelico second.

Record Shows: All Ayes

Motion Carries.

B. Mr. Ryan motioned to approve the Executive Session Minutes for April 14, 2021 as presented.

Ms. Angelico second.

Record Shows: All Ayes

Motion Carries.

CORRESPONDENCE:

1. Gina Leder, Chief Mayoral Assistant of the Village of River Grove, sent a letter to request the use of our parking lot on June 5th, June 19th, July 17th, and August 29th. This was added to the agenda under New Business, Item D. Parking Lot.

2. The issue of bonding our Administrative Assistant, Toula Anastos, was added to the agenda under Bills for Approval, Item B. Bond.

3. Mr. Dennis Ryan wrote a resignation letter to the board. In the letter he gave a brief summary on his service to the Library and the Village of River Grove. He congratulated the new board members elected and wished them luck. He mentioned his greatest disappointment which was that they were not able to pass a referendum to build a new library. And he hopes the board members continue “to take care of this small but mighty library”.

TREASURER’S REPORT:

Mr. Ryan motioned to approve the Treasurer’s Report for April 2021 as presented.

Ms. Angelico second.

Roll:

Mr. Batson	Absent
Mr. McManus	Aye
Mr. Hammon	Aye
Ms. Angelico	Aye
Ms. Dombrowski	Absent
Mr. Ryan	Aye
Mr. Prokop	Aye
Record Shows:	5 Ayes, 2 Absent

Motion Carries.

Mr. Quincy Asbury, citizen of River Grove, joined the meeting at 7:18 pm.

BILLS FOR APPROVAL:

A. Mr. Ryan motioned to approve the May 2021 Bills for Approval as presented.

Ms. Angelico second.

Roll:

Mr. Batson	Absent
Mr. McManus	Aye
Mr. Hammon	Aye
Ms. Angelico	Aye
Ms. Dombrowski	Absent
Mr. Ryan	Aye
Mr. Prokop	Aye
Record Shows:	5 Ayes, 2 Absent

Motion Carries.

B. Mr. Ryan motioned to bond Toula Anastos for \$50K for the cost of \$175.00.

Ms. Angelico second.

Roll:

Mr. Batson	Absent
Mr. McManus	Aye
Mr. Hammon	Aye
Ms. Angelico	Aye
Ms. Dombrowski	Absent
Mr. Ryan	Aye
Mr. Prokop	Aye

Record Shows: 5 Ayes, 2 Absent
Motion Carries.

LIBRARY STATUS REPORT

- A. Mr. Perez reminded the board that our next meeting will begin at 6:00 pm for training.
- B. Mr. Perez sent emails to the trustees. He sent board members information and a fact sheet for review. He also sent emails to the new trustees with their new email addresses. He has yet to receive confirmation from 3 of the new members.
- C. On June 22nd, Mr. Perez will be hosting a Summer Reading Kick-off that we have partnered with the Village. This will be our first outdoor/ in person program since the shut downs due to Covid-19.
- D. Ms. Melnyk informed the board that we have a new staff member. Her name is Tiffany Skelnik who will be working as a clerk. We still are down one member.

Mr. Ryan motioned to approve the Library Status Report as presented.

Ms. Angelico second.

Record Shows: All Ayes

Motion Carries.

COMMITTEE REPORTS:

A. Building and Grounds

A. We received the check from Utica for the water damage. However, it's not in the amount that they sent us. Mr. Prokop will look into this. We, also, still have an outstanding claim for the books.

As directed by the board, Mr. Prokop called our lawyer and asked him to send a letter to Noah's attorney to let them know that our decision is to stand with the original agreement made between the board and Noah's Properties for the sale of the empty lot at 8631 W. Grand Ave. in the amount of \$200K. Our attorney then spoke to Noah's attorney. Our attorney told Mr. Prokop that unless we drop the price of the lot they will not buy it for \$200K. Mr. Prokop requested the consensus of the board to be able to call them and let them know that our deal is off and their deposit will be refunded. We will then start the process of the sale of the property all over. Discussion amongst the board began and the board decided to further discuss this matter under Executive Session.

B. Finance

No Report.

C. Legislative

Mr. Perez announced that Juneteenth may become an official State Holiday.

D. Public Relations

No Report.

E. Strategic Planning

No Report.

OLD BUSINESS:

A. Utica Proposal

Mr. Prokop announced that Utica Insurance sent in the check for the water damage in the amount of \$7,074.10. Ms. Angelico remembered that at our last month’s meeting the amount to be sent was \$8,074.10. Mr. Prokop will look into this.

NEW BUSINESS:

A. Technology

Mr. Perez informed the board that all staff computers have been updated to Windows 10 except for 2 of them which will be updated soon. We have a few laptops that will be updated in the near future. And the print release station will need to be updated.

Ms. Yuli Melnyk made a presentation on TBS’s MY PC software and on updating the print release station and laptops and to purchase a mobile printing program.

Mr. Ryan motioned to accept TBS’s MYPC’s EZ Booking Bid for the total purchase price of \$2,981.25 for our printing needs.

Ms. Angelico second.

Roll:

- Mr. Batson Absent
- Mr. McManus Aye
- Mr. Hammon Aye
- Ms. Angelico Aye
- Ms. Dombrowski Absent
- Mr. Ryan Aye
- Mr. Prokop Aye
- Record Shows: 5 Ayes, 2 Absent
- Motion Carries.

Mr. Ryan motioned to accept TBS’s Mobile Printing with ePrintit proposal in the amount of \$395.00.

Ms. Angelico second.

Roll:

- Mr. Batson Absent
- Mr. McManus Aye
- Mr. Hammon Aye
- Ms. Angelico Aye
- Ms. Dombrowski Absent
- Mr. Ryan Aye
- Mr. Prokop Aye
- Record Shows: 5 Ayes, 2 Absent
- Motion Carries.

B. Adopt the Tentative Budget

Mr. Ryan motioned to accept the Tentative Budget as presented and corrected in the amount of \$1,376,612.88.

Ms. Angelico second.

Roll:

- Mr. Batson Absent
- Mr. McManus Aye
- Mr. Hammon Aye
- Ms. Angelico Aye
- Ms. Dombrowski Absent
- Mr. Ryan Aye
- Mr. Prokop Aye
- Record Shows: 5 Ayes, 2 Absent
- Motion Carries.

C. Resolution for Open Hearing

Mr. Ryan motioned to hold our Open Hearing for the Budget at our July 14th meeting.

Ms. Angelico second.

Roll:

- Mr. Batson Aye
- Mr. McManus Aye
- Mr. Hammon Absent
- Ms. Angelico Aye
- Ms. Dombrowski Absent
- Mr. Ryan Aye
- Mr. Prokop Aye
- Record Shows: 5 Ayes, 2 Absent
- Motion Carries.

D. Parking Lot

Mr. Ryan motioned to allow the Village of River Grove to use our parking lot on the days that they requested.

Ms. Angelico second.

Record Shows: All Ayes

Motion Carries.

PUBLIC COMMENTS

No Public Comments.

EXECUTIVE SESSION:

Ms. Angelico motioned to adjourn from our regular session and go into Executive Session to discuss property at 7:56 pm.

Mr. McManus second.

Roll:

- Mr. Batson Aye
- Mr. McManus Aye

Mr. Hammon Absent
Ms. Angelico Aye
Ms. Dombrowski Absent
Mr. Ryan Aye
Mr. Prokop Aye
Record Shows: 5 Ayes, 2 Absent
Motion Carries.

We reconvened into our regular session at 8:15 pm.

Again Mr. Ryan said farewell to the board and how much fun it was serving for 38 years. On behalf of the board, Mr. Prokop thanked him for his service. Mr. Hammon thanked the board for the opportunity to serve and gave best wishes to the new members. And Ms. Angelico thanked Ms. Dombrowski for her service and Mr. Batson.

ADJOURNMENT:

Mr. Ryan motioned to adjourn out of regular session at 8:16 pm.
Mr. Hammon second.
Record Shows: All Ayes
Motion Carries

Respectfully submitted,

Dennis Ryan,
Acting Board Secretary
