

**River Grove Public Library District  
General Board Meeting Minutes  
AUGUST 10, 2022**

**CALL TO ORDER:**

President Conway called the meeting to order at 6:06 p.m.

Roll:

Mr. McManus	Absent
Ms. Angelico	Present
Mr. Prokop	Present
Ms. Carvajal	Absent
Ms. Asbury	Present
Ms. Mazza	Present
Mr. Conway	Present
Record Shows:	5 Present, 2 Absent
Also Present:	Rhiannon Taylor, Interim Director Toula Anastos, Administrative Assistant

**GUESTS:**

**APPROVAL OF MINUTES:**

A. Ms. Angelico motioned to approve the General Board Meeting Minutes for July 13, 2022 as presented.

Ms. Mazza second.

Record Shows: All Ayes

Motion Carries.

**CORRESPONDENCE:**

1. No Correspondence

**TREASURER’S REPORT:**

Mr. Conway read Ms. Carvajal’s July 2022 Treasurer’s Report and informed the board on what was deposited, the disbursements, and the balance of each of our accounts.

Ms. Mazza motioned to approve the July 2022 Treasurer’s Report as presented.

Ms. Angelico second.

Roll:

Mr. McManus	Absent
Ms. Angelico	Aye
Mr. Prokop	Aye
Ms. Carvajal	Absent
Ms. Asbury	Aye

Ms. Mazza                                 Aye  
 Mr. Conway                               Aye  
 Record Shows:                         5 Ayes, 2 Absent, 0 Nays  
 Motion Carries.

Ms. Carvajal joined the meeting at 6:13 pm.

### **BILLS FOR APPROVAL:**

Mr. Prokop motioned to approve the Bills for Approval as presented on August 10, 2022.

Mr. Mazza second.

Roll:

Mr. McManus                             Absent  
 Ms. Angelico                            Aye  
 Mr. Prokop                               Aye  
 Ms. Carvajal                            Aye  
 Ms. Asbury                               Aye  
 Ms. Mazza                                Aye  
 Mr. Conway                              Aye  
 Record Shows:                         6 Ayes, 1 Absent, 0 Nays  
 Motion Carries.

### **PRESIDENT'S REPORT:**

Mr. Conway noted that he and Ms. Mazza were at a team's meeting and met with an architectural company in reference to the upcoming Ad Hoc Committee meeting. They suggested that we were in the conceptual phase of our project. There is no set date for the next Ad Hoc Committee meeting but it should be held before our next board meeting and the board will receive an email from Mr. Conway to let them know when the meeting will take place.

Mr. Conway and Ms. Mazza also interviewed two more candidates for the director's position. Ms. Mazza will have a presentation later on in the meeting.

Mr. Conway gave thanks to Ms. Taylor for the new window coverings, which makes the building look nicer and keeps the tech-room cooler.

### **LIBRARY STATUS REPORT:**

Ms. Taylor informed the board that our IT company, Verity, finally fixed our melted server. Verity and TBS are working together to rebuild the software that was corrupted by the melted server and that is why our printers are not working yet and they are hoping to fix that soon.

### **COMMITTEE REPORTS:**

#### **A. Ad Hoc Committee**

No Report this month.

## **BUILDING AND GROUNDS:**

a. No report.

## **OLD BUSINESS:**

### **A. Quotes from Realtors**

We received four quotes. Weichert Realtors – All Pro quoted 5% commission, Scout Real Estate Properties quoted 5% commission, Avison Young quoted 5% commission and is another realtor is involved the commission would be 6%, and River Elm Properties quoted 4.5% commission. River Elm Properties will also handle the inspections and setting things up with the Village.

Ms. Angelico motioned to approve Johnathan Zivojnovic with Elm Properties to sell the 8631 W. Grand Ave and 8500 Center Street properties for 4.5% commission.

Ms. Carvajal second.

Roll:

Mr. McManus	Absent
Ms. Angelico	Aye
Mr. Prokop	Nay
Ms. Carvajal	Aye
Ms. Asbury	Aye
Ms. Mazza	Aye
Mr. Conway	Aye
Record Shows:	5 Ayes, 1 Absent, 1 Nays

Motion Carries.

### **B. Board Packets**

This will be tabled until further notice from our accountant.

### **C. Director**

Ms. Mazza and Mr. Conway interviewed two people. They were both qualified but one of them had no administrative experience. Ms. Kendall Harvey who was unable to interview during our first round has a lot of experience. She is currently an assistant director at Burbank. Ms. Mazza reached out to her references. Ms. Harvey is an excellent communicator and listener. She is a self-starter and team player.

Mr. Prokop objected to the process of the interviews not the Ms. Harvey's qualification. He believes that the director has to communicate with the board and the whole board should have interviewed her.

Ms. Carvajal motioned to hire Ms. Kendall Harvey to be our new director with a starting salary of \$58,750.00.

Ms. Angelico second.

Roll:

Mr. McManus	Absent
Ms. Angelico	Aye
Mr. Prokop	Aye
Ms. Carvajal	Aye
Ms. Asbury	Aye
Ms. Mazza	Aye
Mr. Conway	Aye
Record Shows:	6 Ayes, 1 Absent, 0 Nays

Motion Carries.

## **NEW BUSINESS:**

### **A. Ordinance**

Mr. Conway presented the ordinance for the sale of 8502 Center Avenue lots to 2525 Spruce Street, LLC in the amount of \$220,000.00. This ordinance will be amended and sent back to our lawyer for correction and brought back to posted on our window.

Ms. Taylor forgot to mention in the Library Status Report that our Summer Reading program ended and from the adult and teen part of the program the community read 251 books which was a third more that last year.

## **PUBLIC COMMENTS**

## **EXECUTIVE SESSION**

### **ADJOURNMENT:**

Mr. Prokop motioned to adjourn out of regular session at 6:38 pm.

Ms. Mazza second.

Record Shows: All Ayes

Motion Carries

Respectfully submitted,

Kim Asbury  
Board Secretary

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